

#2012

MEMORANDUM

State of Alaska Department of Transportation & Public Facilities

TO: Distribution

DATE: December 6, 1991

FILE NO:

TELEPHONE NO: 451-5393

SUBJECT: TUBE FILE INVENTORY

FROM: Malcolm G. Pearson *MGP*
Preliminary Design
Location/Reconnaissance Section
Northern Region

Attached is an inventory of the tube files in the Location/Reconnaissance office. This material will be kept in this office until December 20, 1991. It will then be moved out to Cold Storage. If you want any of this material, please pick it up prior to the 20th. A revised inventory will be sent to you to reflect changes in the location of this material.

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Attachment: as stated

Distribution:

- John F. Bennett, Right-of-Way ADOT&PF, Northern Region
- David McCaleb, Construction Chief, ADOT&PF, Northern Region
- Paul Misterek, Materials, ADOT&PF, Northern Region
- Ralph Swarhout, Design Group Chief, ADOT&PF, Northern Region
- Gary C. Tyndall, Chief, Preliminary Design, ADOT&PF, Northern Region

TUBE FILE INVENTORY

December 6, 1991

1. Chicken By Pass Plan "M" Line Field Copy
2. Chicken By Pass Plan Dennison Fork X-ing Field Copy
3. Taylor Hwy Line Change near S. Fork P&P
4. Taylor Bridges Chicken By Pass Mosquito Fork Line Field Copy
5. Taylor Hwy Murphy's Pup/Spruce Creek Topo
6. Taylor Hwy Bridges Site Survey Confluence of Mosquito Fork & S. Fork
7. Taylor Hwy Bridges Site "M" Line Chicken By Pass
8. Taylor Hwy 90-100 P&P
9. Taylor Bridges Chicken By Pass "M" & "A" Lines Roll 1
10. Taylor Hwy 0-23 Mile Profile
11. Taylor Hwy 50-60 Mile 1948 As Built P&P
12. Taylor Hwy 0-23 Profile
13. Taylor Hwy 40-50 Mile 1948 As Built P&P
14. U.S. Survey Walker Fork 1969
15. Taylor Hwy 0-23 Mile Profile
16. Taylor Hwy 0-23 Mile Profile
17. Taylor Hwy 0-23 Mile Profile
18. Taylor Hwy F.E. Co. Easements 1948
19. Taylor Hwy Purdy & Lysell Easement 1948
20. Taylor Hwy 100-110 Mile P&P
21. Taylor Hwy 60-70 Mile Franklin Route
22. Taylor Hwy 70-80 Mile Franklin Route
23. Taylor Hwy 80-90 Mile Franklin Route
24. Taylor Hwy 0-23 Mile Profile
25. Taylor Hwy 0-23 Mile Profile
26. Taylor Hwy 0-23 Mile Profile
27. Taylor Hwy 0-23 Mile Profile
28. Taylor Hwy 66-70 Mile As Built 1948
29. Taylor Hwy Mile 80-90 1948 As Built
30. Taylor Hwy Mile 30-40 1948 As Built
31. Taylor Hwy South Fork "S₁", Bridges Site Alignment
32. Taylor Bridges Chicken ByPass "M" & Q Line X-sections
33. Taylor Bridges FE Claim Sites Mosquito Fork
34. Taylor Bridges "A" Line Profile
35. Taylor Bridges BLM Plats
36. Taylor Bridges Chicken Quad Maps
37. Taylor Hwy 0-23 Profile
38. Taylor Hwy 90-100 Mile 1949 As Built
39. U.S. Survey @ Eagle 1962
40. N.E. Alaska Black River Area Quad Maps
41. Solomon-Council Mosaics 1-14
42. Solomon Plats
43. Northway "P" Line
44. Northway Exhibit
45. Northway Profile & X-Section
46. Northway U.S. Survey Townsite
47. Northway Area Quads
48. Northway Chisana Bridge Sketch
49. Tok Sanford Dr. As Builts
50. Tok Cutoff Quads

51. Ak Hwy Section Line Vacation
52. Rich Hwy Black Rapids to Big D 1951-52
53. Rich Hwy Black Rapids to Big D 1951-52
54. Delta to Tok Quad Maps
55. Cathedral to LaDue Riv. Quad Maps R.R.
56. Ak Hwy Survey Plats
57. Healy Lake Quad Maps
58. McCallum - Trimms Quad Maps
59. McCallum - Trims X-Sections
60. McCallum - Trims X-Sections
61. McCallum - Trims X-Sections
62. McCallum - Trims Alyeska Plans
63. Rich Hwy Fbks-Rapids 1925 Historical (to G. Tyndall)
64. Tonsina Hill
65. Rampart Quad Maps
66. Fort Yukon Quad Maps
67. Lake Minchumina Quad Maps
68. Medfra-Poorman Quad Maps
69. Barter Island Quad Maps
70. Chalkyitsik Quad Maps
71. Valdez Photos (In Location Office)
72. Copper Center ByPass (In Location Office)
73. Copper River Railroad Profile Grade (Copper River Hwy Photo File)
74. Barrow & Alts
75. Gustavous Quads
76. Canyon Village
77. Kotzebue Chicago Creek
78. Bettles to Bornite
79. Prospect to Bettles Winter Trail
80. Hess Cr. Quad Map
81. Livengood - Anaktuvuk Photo Index (In Location Office)
82. Denali Hwy Brushkana - Susitina 1951 (To Joe Keeney)
83. Denali Hwy 21-42 Mile P&P (To Joe Keeney)
84. Denali Hwy 21-42 Mile P&P (To Joe Keeney)
85. Denali Hwy Cantwell-Seattle Ck Recon 1971 (To Joe Keeney)
86. Denali Hwy 15-23 Mile (East to West) Location 1947 (To Joe Keeney)
87. Denali Hwy 0-7 Mile Location 1947 (To Joe Keeney)
88. Denali Hwy 7-15 Mile Location 1947 (To Joe Keeney)
89. Denali Hwy Cantwell to 40 Mile East (Susitina Rv) (To Joe Keeney)
90. Denali Hwy 23-36 Mile Location 1947 (To Joe Keeney)
91. Denali Hwy 20-43 Mile (West to East) 1936 (To Joe Keeney)
92. Birch Creek Quads
93. Central ROW
94. Central - Circle Hot Springs
95. Central - Circle Status Plats
96. Circle Hot Springs Airport
97. Cantwell Intertie GVEA (Thrown away per H. Doty)
98. Healy Air Photos 48"x48" (In Location Office)
99. Nenana-Rex Broken Back Curves
100. Nenana Cemetery July 1973
101. Geist Extension Traffic Projections C^2/C_1
102. Geist Extension Traffic Projections C/C_1
103. Geist Extension Traffic Projections B/C_1
104. Geist Extension Traffic Projections C_2/E Variation

105. Geist Extension Traffic Projections No Build
106. Geist Extension Traffic Projections C₂/E
107. Geist Extension Traffic Counts, Current (1980)
108. Bentley Trust/Pipeyard Plat C₂/E
109. Prospect Park Area Photo Mylar
110. ARR Ext Status Plats
111. Ester Dome Transmitter Site Survey 1970
112. Murphy Dome Extension
113. Aurora Drive RR X-ing (Prelim) (Severly damaged, thrown away)
114. ARR Yard Expansion Plans
115. Royal Court Subdivision Plat
116. Miller Bentley Junkyard Photo 1965 (In Location Office)
117. Badger Rd to Chena Hot Springs Road Alts.
118. Fox Tailing Aerial Photo Blue Line
119. 30th Ave Photo Mosaics (In Location Office)
120. 30th Ave & Parks Intersection ROW Map
121. Badger Rd As Builts 1961
122. Laurance Rd Mosaic 1985 (In Location Office)
123. 23rd Ave & Davis Rd Mosaics (In Location Office)
124. Trainer - Fox Alternatives
125. City Planametric Airport Way 1979 & 1987 Peger-Univ. Ave.
126. City Planametric North of Geist Rd West of Univ Ave 1987
127. City Planametric Assorted 1987
128. City Planametric Photomylar 1982 Aurora Subd. (In Location Office)
129. Fairbanks Air Photo Mosaics 1978 (In Location Office)
130. City Planametric 1987 Univ-Peger/Mitchell North
131. City Planametric 1987 DOT Complex & Vicinity
132. City Planametric 1982 Fairgrounds & Vicinity
133. Survey Plat Sect 16 (Davis/Wilbur)
134. City Planametric Cushman-Lathrop Hospital South 1979
135. City Planametric Island Homes 1987
136. Fairbanks to North Pole Photo Mosaic 1984 (In Location Office)
137. Bike Path Typicals
138. Fairbanks Urban System Route Map
139. Flood Plain Mapping Index
140. Earthquake Data
141. NE Corner of Sect 16
142. Federal Aid Highway System Maps 1987
143. Flood Plain Mapping Mylars Town/Ridge
144. Chena Hot Springs Rd Blueline Photo Mosaic 0-7 Mile 1986
145. Pankratz Property Plat
146. Lions Park Danby Rd @ Noyes Slough
147. S. Fairbanks Expressway Alts (In Location Office)
148. RR Flight Lines
149. BLM & ADL Site Plan Airport/Univ. Ave
150. 30th Ave University Ave East

GUIDE TO DOT&PF REGIONAL ARCHIVES

What is the Archives?

It is the repository for DOT&PF's Northern Region collection of As-Advertised packets, As-Built Plans, aerial photos, various reports and topographical maps. This collection is maintained and continually updated.

An Admin Clerk is on hand to provide assistance to DOT&PF personnel and the public in finding information housed in this collection.

Most material may be checked out for 2 weeks but there are a few items that may not be checked out. These are labeled with "Do not remove from archives" label.

If you are leaving DOT&PF (either retiring or resigning) be sure to return any items you have checked out. If another person is continuing with your project and needs the material, have them come in and recheck them out.

There are two major areas where documents are stored.

A. Archives Room

The Archives Room in the Engineering Service Building. The following are kept in this area:

1. aerial photos dealing with highways and proposed highways;
2. Plan and Spec books for most of the jobs done since statehood and a few from before that;
3. 1/2 size As-Built plans for Highway jobs (aviation 1/2 size As-Built are kept in Drafting);
4. microfilm and microfiche for some of these jobs and recent aviation jobs (in file cabinet in Contracts);
5. some full size as-built mylars for aviation and highway jobs;
6. miscellaneous reports, including design, location and environmental reports;
7. topographic maps for areas in the Northern Region;
8. updated Alaska Statutes; Alaska Administrative Code; Alaska Administrative Manual; DOT&PF Policy and Procedures Manual;

B. Cold Storage - "Mule Barn"

There are several sections to the cold storage area concerning Archives:

1. Design Cold Storage. Stored here are the following: Older As-Built plans; designer note books; misc project files which are purged occasionally; Aviation files - purged by Aviation Design; spare binders. This area is maintained by the Archivist.
2. Buildings Cold Storage. This room has As- Built plans and other items related to Building projects.

3. Construction Cold Storage. This room and the halls have the files for projects that have been constructed. This area is maintained by Construction. 3 years after projects are finalized they are purged. When purged the As-Built plans are moved to the Design Cold Storage Room.

Putting Items Into Cold Storage:

Be sure to *purge* your files before putting them in Cold Storage. When putting your items in cold storage, or removing them, ask for assistance from the Admin Clerk.

C. Other areas where material may be found

1. Valdez and Nome have some plans, specs and aerial photos of their districts.
2. Aviation Design has aerial photos of villages where the Northern Region maintains airports.
3. Materials Section maintains the collection of Geotech and Material Reports.

D. Index books

These are kept on top of the file cabinets by the door.

Main Index Book - listings for

1. Miscellaneous Reports
2. Flat File C - design materials, large photos, etc
3. Aviation Plan & Spec Books, As-Built plans
4. Highway project listings by *project name*
5. Highway project listings by *highway or area*
6. Highway project listings by *federal number*
7. Highway project listings by *AKSAS number*

Topographic Map Index Book (includes sign out sheets too)

Cold Storage Building Index Book - listings for

1. Design Storage Room
2. Buildings Storage Room
3. Construction Storage Area

PROCEDURES FOR USING THE ARCHIVES

I. Aerial Photo Collection

Users may browse through the collection but must put the photo envelopes back in

the order you found them in the file drawer.

Photos may be checked out for two weeks. The whole envelope is to be checked out. Do not take a single photo. Department personnel may keep the photos for a longer period if prior arrangements are made. Do not take photos into the field. Instead have color xerox copies made for this purpose.

To check out aerial photos, get a check-out card out from the black "Photo Checkout" box. Fill in ALL the information requested on the card, except the return date, then place the card in the Photo Checkout box. A separate card should be filled out for each flight date.

When returning photos to the Archives, place them in the "Photo Return" box on top of the file cabinets. Do not refile them. If you want to get your sign-out card, from the sign-out box, to sign them in, feel free to do so, but then attach the sign-out card to the photo envelope with a paper clip. If not, the Admin Clerk will sign them in for you.

PHOTOS SHOULD NOT BE TRANSFERRED FROM ONE PERSON TO ANOTHER PERSON (this includes passing on to consultants or the A.G.'s Office) WITHOUT LETTING THE ADMIN CLERK KNOW.

Photos should not be marked on. Make copies for this purpose. Identifying remarks can be made on the envelopes. Do not use tape of any kind on the photos!

II. As-Advertised Plans & Spec Books & As-Built 1/2 Size Plans

As-Advertised Plan & Spec books are in different areas in the Archives rooms:

Aviation books are just to the left as you enter.

FIA books are in the 2nd room on the east wall by the window.

Nome and Valdez books are in the main room, on the north wall to the right of the window.

Some building jobs are on top of the row of file cabinets.

Highway books are along the east wall in the main room.

As-Built 1/2 Size Plans are in the flat files A, D and E.

Flat file A has the plans for the major highways. The drawers are labeled for easy browsing.

Flat file D and E have the plans for projects in the Fairbanks/North Pole/Chena Hot Springs Rd areas. It is best to look up what you want in the Index as these drawers are not labeled.

Checking out Plans & Spec Books or 1/2 size plans

Material from the plans or spec books can be easily copied in the Contracts area, so that it is not always necessary to check them out.

If you wish to check them out, sign them out in the green "Sign-out" book

on the file by the door. Make sure you fill in all the items on the list and sign your name legibly. Non Department users must also note their phone number and agency next to their name.

When returning the above items, place them in the document return box on top of the files. You can sign in the date you returned them. Do not refile the plans. The Admin Clerk will do this.

III. Other Reports, Publications & Miscellaneous Items

These are kept on the shelves on the west wall of the 2nd room. There is a listing of what is available in the Index book. These can be checked out like any spec book, in the same green check-out book. The return procedure is the same as for the spec books.

Alaska Statutes, Alaska Administrative Code; Alaska Administrative Manual, and DOT Policy and Procedures Manuals are **not** to be removed from the Archives. They are there for your reference. They can be found on the shelves over the file cabinets.

Flat File C contains larger photos and Design materials.

IV. Topographic Maps

These are found in flat file B. These can be checked out also. There is a red check-out/index book on top of the file by the door where plans must be signed out with a charge number.

V. Full size mylars

There are some full size mylar as-builts for Aviation and Highway in the hanging files in room 2. Also Aviation has EA and ALP mylars in this file. Contracts can make you copies of any of this material if you need them.

VI. Microfilm

We have many projects on microfilm. Some early projects and most recent projects. Those projects that have microfilms are noted with an "X" in the first column in front of the project name in the index book. These microfilms are kept in a file in Contracts. Ask the Admin Clerk for help in retrieving them and printing up copies, if necessary.

VII. Cold Storage

There is an index of what is stored in cold storage. The index is kept on top of the files by the door. Ask the Admin Clerk for assistance in retrieving items from cold storage.