

Alaska

U. S.
DEPARTMENT OF COMMERCE
BUREAU OF PUBLIC ROADS
Region 10
P. O. Box 1961
Juneau, Alaska

MEMORANDUM

September 1, 1959

TO : Division Engineers
10-10 Anchorage
10-20 Fairbanks
10-30 Juneau

FROM : Mr. J. Niemi, Regional Engineer
10-00.2 Juneau, Alaska

SUBJECT: Costs incurred by carpenters, radiomen, electricians, and mechanics at Maintenance Stations

The subject employees have been carried as Equipment Depot personnel and their time, per diem, and travel have been charged as depot expense in almost all instances.

Effective September 1, 1959, costs incurred by employees in these classifications will be charged to the depots only when they are actually engaged in maintenance of the designated depots. Designated depots are as follows:

- | | |
|---------------------|----------------------|
| ✓ Juneau Depot ✓ | ✓ Anchorage Depot ✓ |
| ✓ Fairbanks Depot ✓ | ✓ Soldotna Depot ✓ |
| ✓ Tok Depot ✓ | ✓ Glennallen Depot ✓ |
| ✓ Nome Depot ✓ | ✓ Valdez Depot ✓ |

All other locations are considered to be Maintenance Stations. When employees in the subject classifications, or other employees, are engaged in maintenance work on the buildings, utilities or grounds at Maintenance Stations, costs incurred are to be charged as maintenance, and will usually be coded to sub-account 01-Overhead. If applicable, costs can and should be coded to the other maintenance sub-accounts describing features of work.

Personnel employed and assigned as mechanics at Maintenance Stations will be considered maintenance personnel and their time will be charged to any applicable maintenance sub-account covering features of work or to the 01-Overhead sub-account.

See p 116 which is maintenance station

RD Stewart/ene

Conversion to maintenance stations

Intend to use mechanics on equipment operators - perform light repairs, major repairs to be handled gradually. Emergency repairs to be made as needed. Page 118

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